**Attachment № 1**

To Instructions for Bidder

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| Information about the tender | |
| **I. General information.** | |
| * 1. Tender Organizer | LUKOIL Neftohim Burgas AD |
| * 1. Number of the tender | Tender № **LNB-2024-25** |
| * 1. Subject of the tender | Supply of 65,00 tons ± 10% depressant and 75,00 tons ± 10% WASA additive for diesel fuel doping (winter specification). |
| * 1. Description of the subject of the tender | Performance of regular deliveries of batches (depressant and WASA), approximately 22,00 tons ± 10 % each.  Start of deliveries: February 2025.  The term for execution of the subject of the order is 6 (six) months from the date of signing of the contract from both parties or until the exhaustion of the quantities under the contract, depending on which event occurs earlier.  Recommended delivery period from the date of a written notification for a batch order by LUKOIL Neftohim Burgas AD: not later than 21 (twenty-one) calendar days.  Terms of delivery: according to INCOTERMS 2020, DDP/ DAP LUKOIL Neftohim Burgas AD.  Guarantee periods for Goods: not less than 12 (twelve) months from the date for delivery of the Goods. |
| * 1. Type of tender | Open tender with bidding |
| **II. Minimum qualification requirements to Bidder for admittance to participation in a tender.** | |
| 2.1. Providing a sample. | Within a period of no less than **3** (three) **calendar days** before the final proposal receipt period (specified in p. 3.3 of Information about Tender № LNB-2024-25), Bidder shall provide a separate sample for each of the products (in the amount of 200 ml), necessary for the conduction of laboratory tests at LUKOIL Neftohim Burgas AD, which shall be accompanied by Safety Data Sheet (SDS) and a recommended treat rate [ppm wt; kg/ton]. |
| 2.2. Technical compliance of the proposal. | The Bidder shall submit Technical proposal in accordance with the requirements set out in Client’s tender documentation (Form 3), including as follows:  1. The product (Depressant) shall achieve a limit temperature of filterability (CFPP) not higher than -17°С of diesel fuel, considering that vacuum residue hydrocracking fractions are included in the formation of the diesel pool and 95% (v/ v) of the base diesel fuel distill within a temperature range of 350 to 360 °C;  2. For WASA additive: To guarantee a sedimentation resistance of the doped diesel fuel during a prolonged outage of a minimum of 16 hours at a maximum ambient temperature of - (minus) 12°С;  3. Positive result of laboratory tests with the provided samples of depressant and WASA additive, confirming the consumption rates declared by Bidder and fulfillment of the criteria of the Technical Inquiry for each of the two products;  4.The use of the products shall not have a negative effect on the rest of the quality indicators of the fuels, guaranteed according to the requirements of EN 590:2022/NA:2024 60.60;  5. A document shall be provided for the offered products certifying the concentration of use necessary to meet the requirements specified in p.1 and p.2;  6. Manufacturer-guaranteed quality specification of the depressant and WASA additive for diesel fuel doping as per winter specification;  7. Bidder shall declare that the goods (depressant and WASA additive) have REACH registration or justification, if the products are not subject to such registration;  8. Bidder shall declare that the depressant and WASA additive will be supplied in separate lots by tank trucks provided by the supplier and equipped with heating and a compressor. During the transportation and the unloading process, each tank truck shall maintain the temperature of the relevant product within the range declared by the manufacturer, guaranteeing the quality and the trouble-free unloading of the transported additive. |
| 2.3. Compliance with requirements for control of quality (ISO 9001). | TheBidder shall present a valid certificate in terms of quality management system (ISO 9001) of the **Manufacturer**. |
| Criteria for covering the minimum requirements of Section ІІ: | |
| Bidder covers on its own all requirements. | YES |
| **Important:**  **Bidders who are subcontractors to another bidder or have intention to establish such relations in the course of service performance are not admitted to tender procedure.**  **Above –mentioned conditions are specified at the offers evaluation stage and in the course of works performance.** | |
| **III. Periods for the separate tender conduction stages.** | |
| 3.1. Deadline to apply for participation. | 20.12.2024 |
| 3.2. Deadline for Request for Clarifications by Bidder (Form 11). | 31.12.2024 |
| 3.3. Deadline for receipt of proposals. | 10.01.2025 |
| 3.4. Providing a password to open the proposal | 13.01.2025 |
| **IV. Address and contact information.** | |
| 4.1. E-mail address for correspondence | [Andonov.Antoni.G@neftochim.bg](mailto:Andonov.Antoni.G@neftochim.bg) |
| **V. Proposal preparation.** | |
| 5.1. Proposal and correspondence language | Bulgarian language and/or English language |
| * 1. Currency | **EUR** |
| * 1. Proposal validity | Proposal validity period is at least 90 (ninety) calendar days as of the final proposal receipt period. |
| **VI. Tender proposal acceptance and opening.** | |
| 6.1. Proposal submission | Proposals shall be submitted/ accepted through the External File Services portal provided by the Tender Organizer. |
| 6.2. Participation of Bidders in the opening of the proposals | No |
| **VII. Proposal structure.** | |
| **Technical part:** | |
| 1. List of the documents in Technical part; **Form 9.** | |
| 1. Qualification requirements; **Form 1**. | |
| 1. Tender proposal (cover letter to the tender proposal); **Form 2**. | |
| 1. Technical proposal; **Form 3.** | |
| 1. Schedule of deliveries/ Provision of services; **Form 5**. | |
| 1. Bid Bond – ***not required for this tender****.* | |
| 1. Guarantee from the Head Office **–** ***not required for this tender****.* | |
| 1. Questionnaire to a business partner **– *not required for this tender****.* | |
| 1. Documents confirming the relationship between Bidder and its subcontractors (formal documents on the relationship with a subcontractor/s for the particular tender) involved in the performance of the works / provision of services / deliveries which are subject of the tender, including copies of licenses, certificates and other permit documents of the subcontractors – ***not required for this tender****.* | |
| 1. Copies of licenses, certificates and permits required for the deliveries of goods which are subject of the tender, **Form 1.** | |
| 1. An original Power of Attorney issued to the person which has signed Title Page (**Form 6**), and permitting such person (in cases when it is not company’s manager) to undertake obligations on behalf of Bidder. | |
| 1. A certificate of legal existence of the bidding company, **Form 1**. | |
| 1. A copy of the financial statements for the last 3 (three) years certified by Bidder, balance sheet, revenue and cost statement, cash flow statement, audit statement and breakdown of receivables and amount due **–** ***not required for this tender****.* | |
| 1. A certificate by Registry Agency that Bidder has not been declared bankrupt and no bankruptcy proceedings have been opened against it, **Form 1**. | |
| 1. A certificate by Registry Agency that Bidder has not been declared to be in liquidation and that no liquidation proceedings have been opened against it, **Form 1**. | |
| **Note:** When the Bidder is part of a Consortium, the above-mentioned documents under items 9, 10, 11, 12, 14 and 15 are provided for each partner separately. The documents for the remaining points 1, 2, 3, 4, 5, 6, 7, 8 and 13 are provided by the head office, on behalf of all members of the consortium. | |
| **Commercial part:** | |
| 1. List of the documents in Commercial part: **Form 9**. | |
| 1. Title Page; **Form 6**. | |
| 1. Commercial (price) proposal; **Form 7**. | |